



NATIONAL FILM
AND SOUND ARCHIVE
OF AUSTRALIA

TECHNICAL CAPABILITIES

Studio

Studio

A meeting space with technology at your fingertips.

Our purpose-built studio and education space is perfect for your next meeting, webinar or photoshoot. The space seats 30 in a theatre-style configuration or 15 boardroom-style. Our team can support audiovisual and streaming functionality.

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Physical

Capacity

The Studio space is 67.7 square metres when unfurnished. The room layout is completely flexible, with a maximum capacity of 30 people.

Furniture

- 30x black, fold-out chairs
- 10x trestle tables (with tablecloths)
- 6x chairs suitable for instrumental performance
- 6x occasional chairs for conversational use
- 3x small tables
- 1x larger coffee table

House lighting

The Studio has dimmable ceiling lighting and floor lamp options to create the perfect atmosphere for your event.

Decorative lighting

Our stock of AX5 wireless, battery-operated and remotely controlled uplights can add an extra level of production and customisation to your event.

Accessibility

The Studio is wheelchair accessible.

Hearing loop

The Studio is equipped with a Williams IR system, which can provide guests with Assisted Listening via a belt pack receiver and headset, or a neckloop, for use with hearing aids.

Lectures, seminars & presentations

Audiovisual

The Studio is fitted with a wall-mounted 85" Samsung flatscreen with a wide variety of input options. The screen is linked to a Samsung 2.1 audio system for full coverage and immersion.

A range of other equipment is available to meet your audiovisual requirements (additional fees may apply).

Microphones

The Theatrette has two wireless, handheld microphones available.

Presentation formats

Our preferred presentation format is Microsoft PowerPoint. We can accommodate presentations in Adobe Acrobat and Apple Keynote, although these formats can cause technical complications.

FORMAT	SPECIFICATIONS
Microsoft PowerPoint	<ul style="list-style-type: none"> The NFSA uses the most up-to-date version of PowerPoint on Microsoft 365. Acceptable file formats: .ppt or .pptx 16x9 ratio formatting is strongly recommended. Compress images for screen viewing at 96dpi (right click on each image and follow the prompts). If your presentation includes embedded video or audio content, please supply these files separately (in addition to the presentation) as a back-up option.
Images / holding slides	<ul style="list-style-type: none"> Images must be supplied in JPG or PNG format: Minimum dimensions – 1920px (W) x 1080px (H) Maximum dimensions – 3840px (W) x 2160px (H)

Connectivity

The studio has a lectern with audiovisual support. Your Windows laptop/ MacBook can be routed through our system to project your images onto the screen and your sound through the audio system.

- An HDMI connection is provided. If you have any other form of output (for example, USB-C), please bring your own adaptor cable to HDMI.
- Windows laptops and MacBooks are available for presentation use if required (an additional fee will apply).

Event recording

We offer audio and video recording to allow you to document your event.

We also offer editing and a range of file delivery formats at additional fees depending on your requirements.

Media submission deadline

To ensure your content is screened to the highest possible standard, all media must be supplied in its final form **at least 14 days prior to your event**. A fee of \$100 per day will be charged for late submission of any media.

The NFSA can provide conversions of media. All files for conversion must be submitted **at least 14 days prior to your event**. Fees for conversion of media will apply depending on format and quantity.

Contact

For more information or to enquire about hiring the Studio, please email events@nfsa.gov.au