

# Non-theatrical Lending Collection Registration Form\*



\*This form is to be completed by organisations wishing to borrow titles from NFSA Non-Theatric Lending Collection for non-theatrical and non-commercial screenings.

## Organisation Details

<b>Organisation name</b>				
<b>Principal contact</b>				
<b>Title / role</b>				
<b>Email address</b>				
<b>Phone</b>		<b>Mobile</b>		
<b>Authorised bookers</b>				
<b>Billing address</b>				
<b>Town / Suburb</b>		<b>State</b>		<b>Postcode</b>

<b>Delivery address</b>				
<input type="checkbox"/> Same as Billing				
<b>Town / Suburb</b>		<b>State</b>		<b>Postcode</b>

<b>Venue address</b>				
<input type="checkbox"/> Same as Billing				
<input type="checkbox"/> Same as Delivery				
<b>Town / Suburb</b>		<b>State</b>		<b>Postcode</b>

## Insurance Details

**Please mark with an X all appropriate statements:**

- Our Organisation will be responsible for the loss or damage of NFSA materials while in our possession and under our care and while in transit from and to NFSA.
- Our Organisation agrees to replace lost or damaged DVDs or pay a minimum \$60 replacement fee (depending on title).

**16mm film borrowers:**

- I have read the NFSA's **Information for NFSA Screening Loans Damage and Insurance** sheet and understand our liabilities in relation to loss or damage of NFSA materials.
- Our Organisation has sufficient insurance cover for loss or damage to NFSA materials while in our possession and under our care and while in transit from and to NFSA.
- Our Organisation is a current member of a film society federation or other umbrella organisation, and is covered by their members' insurance.

## Screening Formats

Please indicate formats requested:  DVD / Blu-ray  16mm film

### 16mm Film Projection Details

<b>Film Equipment</b>	<input type="checkbox"/> Single Projector <input type="checkbox"/> Dual Projectors <input type="checkbox"/> Portable <input type="checkbox"/> Pedestal
<b>Make &amp; Model</b>	
<b>Intermittent type</b>	<input type="checkbox"/> Claw <input type="checkbox"/> Geneva / Maltese cross
<b>Variable Speed</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes Which Speeds?
<b>Screening Ratio</b>	<input type="checkbox"/> Academy ( 1:1.33 ) <input type="checkbox"/> Anamorphic ( 1:2.66 ) <input type="checkbox"/> Zoom lens

## Declaration

Please register our Organisation for access to titles in the NFSA Non-Theatrical Lending Collection for non-theatrical and non-commercial screenings only.

As an authorised representative of the above named organisation, I hereby warrant that:

- *The Organisation is an educational institution, arts or cultural organisation, library, government department or agency, community group or film society, and is situated within Australia.*
- *I have read the **Non-theatrical Lending Collection Conditions** and agree to the current Terms and Conditions of loan for NFSA Non-Theatrical Lending Collection, and understand the definitions of non-theatrical and non-commercial screenings.*
- *I understand that loans include rights for non-commercial, non-theatrical screenings only. The Organisation will not use or allow the use of loaned titles for commercial purposes including public exhibition without first obtaining appropriate clearances from all relevant copyright owners.*
- *I understand that a direct charge for admission to a non-theatrical screening of a title is not permitted.*
- *The Organisation will not transmit, communicate online or broadcast or allow the transmission, communication or broadcast of non-theatrical titles for any purpose or by any means.*
- *The Organisation will not reproduce or copy or allow the reproduction or copying of non-theatrical titles in any form or format.*
- *The Organisation will not lend NFSA titles to any other person or organisation.*

I declare for and on behalf of the organisation, that the Organisation:

- *is eligible to be loaned non-theatrical licensed titles for non-commercial screenings only;*

- agrees that its use of NFSA Non-Theatrical Lending Collection will adhere to the terms and conditions of loan in effect at the time of the loan, as published on the NFSA website;
- has supplied information that is correct at the time of registration and agrees to contact the NFSA if any changes occur to the information supplied.

<b>Name</b>		<b>Position</b>	
<b>Signature</b>		<b>Date</b>	

**Send the completed registration forms to NFSA Non-Theatrical Lending Collection:**

Scan / Email: nontheatric@nfsa.gov.au  
 Post: GPO Box 2002 Canberra 2601  
 FAX: 02 6249 8159  
 Assistance and Enquiries: 1800 012 175

The NFSA will assess this registration in accordance with the NFSA's **Non-theatrical Lending Collection Conditions** and reserves the right to accept or reject this application at its discretion

**Office use**

NFSA Client number	Client type	Processing officer	Date