

<b>NFSA Branch</b>	Documents and Artefacts
<b>Project Title</b>	The NFSA Library
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Gain practical experience in an unique research environment by undertaking a collection project which may include working with the journals, books or special collections, press clippings, data corrections, assisting with acquisitions, reference and research.</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• A real contribution to the work undertaken by the NFSA Library</li> <li>• Practical experience and knowledge gained from working in a special library environment.</li> <li>• Professional development in working alongside qualified Library Staff</li> <li>• Exposure to AMLIB: the Library Management System</li> </ul>
<b>Skills Required</b>	<ul style="list-style-type: none"> <li>• Best suited for students of Librarianship and Information Management with an interest in working in a special library.</li> <li>• An understanding of cataloguing principles</li> <li>• An appreciate of journal management</li> <li>• Research skills</li> <li>• Computer skills</li> </ul>
<b>Timeframe</b>	2 weeks – 1 month